

2023-24 Selkirk Tangiers Heliskiing Wholesale Agent Agreement



Appendix A

Booking Procedures

1. Please **inquire about availability first**, either by email or phone ([1.800.663.7080](tel:1.800.663.7080) OR [1.250.837.5378](tel:1.250.837.5378)). For "Day Heli" package inquiries, please email dayheli@selkirk-tangiers.com. For "Multi-Day" packages, email reservations@selkirk-tangiers.com. Be sure to have the following info before contact:
 - Number of participants, their names, weights & abilities
 - Package type
 - Date(s) requested plus a 2nd option if initial dates are unavailable
2. **Wait for package availability before confirming anything to your client.**
3. Once package is confirmed by STHS and seats are holding, please have clients fill out the appropriate booking form and have your staff send them back to us. **STHS requires booking forms in order to confirm reservations. It's the responsibility of the wholesaler to present the waiver to their guest before to confirm the booking and make sure the guests have read and understood the waiver.**
4. We will provide an invoice outlining all package details and payment deadlines, including the **deposit amount due immediately** to finalize the reservation. **If deposits are not received within the appropriate timeline, STHS reserves the right to release the seats.**
5. Provide your guests with the appropriate Itinerary & Policies PDF for their trip. Itineraries will be provided in the Fall 2023.
6. Full payment is due **4 weeks prior to the group's first ski day** as outlined on the invoice. Bookings made within 4 weeks of the first ski day require full payment at time of booking.
 - Please ensure all payments are being **received** by STHS on due dates by sending ahead of time.