Explanation - Partner booking program Shuttle Bus Zürich – Arlberg

Step 1:

Arlberg Express will send you an e-mail with a link for registration.

Please follow the link and assign your own password.

	Log in Englisch v
Register	
Dear Arlberg Express partner, please register your access he Note: Use a strong password that you would otherwise not use in Use an email address that you have access to. A confirmatic	any other application!
Token	
0752ED91-17D0-47EA-BEB2-7A8EB624529B	
Email	
info@arlbergexpress.com	
Password	
•••••	
Confirm Password	
•••••	
Register	

Please confirm your registration by following the link on your e-mail.



Your e-mail has been successfully confirmed.

	Log in Englisch 🗸
Confirm email	
Thank you!	
Your email has been successfully confirmed.	
You can now <u>login</u> .	

Step 2:

With the e-mail address and the selected password, you can now log in to the platform.

	Log in Englisch 🗸
Log in	
Email	
info@arlbergexpress.com	
Password	
Remember me?	
Log in	
Forgot_your_password?	

Step 3:

On the start page, you can select the Booking module.

ARLBERG DEXPRESS Bookings User: claudia.sauciu

User: claudia.sauciuc@arlbergexpress.com Logout $\boxed{\text{Englisch} \checkmark}$

Welcome to the Arlberg Express partner platform



Step 4:

Click on the button "Create booking" to enter a new booking.

Arlberg	EXPRESS INTERNATIONAL	Bookings		User: claudia.sauciuc@arlb	ergexpress.com Logout Englisch 🗸
Bookings					
Create book	ing				
BID, Firstnan	ne, Lastname	urrent bookings Se	arch		
BID	Date	Last Name	First name	Price	Status
previous pag	ge next page				

Now you can enter all the booking's details. Please note that all the details noted with asterisk (*) are mandatory. The booking will show you the price after you enter all the details.

Please check and Validate the booking, by confirming the answer to the question:

Would you like to make a binding booking? 🛛

You will receive an e-mail with the booking confirmation number that you can forward it to your customers.

ARLBERG EXPRESS Bookings		User: claudia.sauciuc@arlbergexpress.com Logout Englisch 💙
Create booking Fields marked with (*) asterisk are required fields.		
Outward journey	Booking data	Guest data
Date outward journey*	Number of adults*	Title*
Departure location*	Number of children under 12 years*	First name*
Destination*	Accommodation	Last Name*
Departure time*	Other accommodation	Address*
Flight number	Correspondence language*	Address 2
Flight arrival/departure time (HH:mm)		ZIP*
Return journey		City*
Date return journey		
Departure time return journey		Country*
Flight number		Cellular phone*

Step 5:

The platform gives you an overview of all your bookings and the status of it.

By clicking on "Details" you can check or cancel the booking up to 24h before the transfer. Please note that if a change or cancellation of a booking is required in less than 24h before the booking, you have to contact us by e-mail at info@arlbergexpress.com or call us at +43-5582-226.

			User: claudia.sauciuc@arlbergexpress.com Logout Englisch 💙			
Bookings						
Create booki	ing					
BID, Firstnam	ne, Lastname	ookings Search				
BID	Date	Last Name	First name	Price	Status	
34069	12/1/2022	Sauciuc	Claudia	55.00	Valid	Details
previous pag	je next page					

Step 6:

You can now access and check your guests' bookings at any time.

Arlberg Dexpress Bookings				User: claudia.sauciuc@arlbergexpress.com Logout Englisch 🗸			
Bookings							
Create bookir	ng						
BID, Firstnam	e, Lastname Current b	ookings Search					
BID	Date	Last Name	First name	Price	Status		
34069	12/1/2022	Sauciuc	Claudia	55.00	Valid	Details	
previous page	e next page						

Thank you for becoming our Partner for the Shuttle bus Booking.

If you have any other question do not hesitate to contact us.



6754 Kloesterle, Langen 33		
phone:	+43-5582-226	
fax:	+43-5582-580	
e-mail: internet:	info@arlbergexpress.com www.arlbergexpress.com	