Explanation - Partner booking program Shuttle Bus Zürich – Arlberg

Step 1:

Arlberg Express will send you an e-mail with a link for registration.

Please follow the link and assign your own password.

Please confirm your registration by following the link on your e-mail.

Your e-mail has been successfully confirmed.

Step 2:

With the e-mail address and the selected password, you can now log in to the platform.

Step 3:

On the start page, you can select the Booking module.

Step 4:

Click on the button "Create booking" to enter a new booking.

Now you can enter all the booking's details. Please note that all the details noted with asterisk (*) are mandatory. The booking will show you the price after you enter all the details.

Please check and **Validate** the booking, by confirming the answer to the question:

Would you like to make a binding booking? ☐

You will receive an e-mail with the booking confirmation number that you can forward it to your customers.

Step 5:

The platform gives you an overview of all your bookings and the status of it.

By clicking on "Details" you can check or cancel the booking up to 24h before the transfer. Please note that if a change or cancellation of a booking is required in less than 24h before the booking, you have to contact us by e-mail at info@arlbergexpress.com or call us at +43-5582-226.

Step 6:

You can now access and check your guests' bookings at any time.

Thank you for becoming our Partner for the Shuttle bus Booking.

If you have any other question do not hesitate to contact us.

6754 Kloesterle, Langen 33

phone: +43-5582-226

fax: +43-5582-580

e-mail: info@arlbergexpress.com
internet: www.arlbergexpress.com